

MINUTES

Parks and Estate Committee

**Monday 23rd October 2023 at 7.00pm, held at the
Civic Centre, Sambourne Road, Warminster, BA12 8LB**

Membership:

Cllr Allensby (West)	*	Cllr Macfarlane (West)	*
Cllr Brett (East)	A	Cllr Parks (North)	*
Cllr Fraser (West) Chairman	A	Mr Peter Hewitt (Advisor)	*
Cllr Jones (East) Vice Chairman	*		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Stuart Legg (Parks and Estate Manager), Patsy Clover (Committee Clerk)

Attendees:

Press - Two, members of the public - 0

- PE/23/029** **Apologies for absence**
Apologies of absence were received and accepted from Cllr Brett and Cllr Fraser.
- PE/23/030** **Declarations of Interest**
There were no declarations received under Warminster Town Council's Code of Conduct, issued in accordance with the Localism Act 2011.
- PE/23/031** **Minutes**
PE/23/021.1 The minutes of the Parks and Estates Committee, held on Monday 16th July 2023, were approved as a true record, and signed by the Chairman.
PE/23/021.2 There were no matters arising from the minutes of the Parks and Estates Committee meeting, held on Monday 16th July 2023.
- PE/23/032** **Chairman's Announcements**
The chairman informed the committee that agenda item 11, Street Weed Treatment, would be deferred until a future meeting of the committee, as the matter was under consideration by Wiltshire Council.

Signed: Date:

PE/23/033 Public Participation

There was no public participation.

PE/23/034 Reports from Unitary Authority Members

Cllr Parks advised members that the introduction of kerbside spraying of weeds was being considered by Wiltshire Council Highways for next season.

PE/23/035 Parks and Estate Manager's report

The Parks and Estate Manager's report was noted.

PE/23/036 Accounts

The accounts for the Parks and Estate Committee up to 31st August 2023 were noted.

PE/23/037 Ashley Coombe Open Space tree planting

Members resolved to defer the proposed tree planting scheme.

PE/23/038 Play Area Works Plan 2023

Members endorsed the report and schedule of work prepared by the Parks and Estate Manager and recommended the inclusion of the figures in the draft budget to be presented to Full Council.

PE/23/039 Draft Budget 2024/25

Members agreed to forward any recommendations they had for the 2024/25 budget in writing to the Town Clerk.

PE/23/040 Memorial Bench

Members resolved to consider ideas for commemorating Cllr Fryer's life at a future meeting of the Parks and Estate Committee.

PE/23/041 Communications

Members resolved no communications to be made at this time.

Meeting ended 7:16pm

The date of the next Parks and Estates Committee will be Monday 22nd January 2024 at 7.00pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Signed: Date: